# MyChart Proxy MyChart Proxy



How To Manage Your Loved One's Health Information in MyChart



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## What Is MyChart?

MyChart is a secure online patient portal that allows you to access your Renown Health medical record, securely message your provider and manage your healthcare information.

# What Is MyChart Proxy?

Proxy access allows parents, legal guardians and caregivers to log in to their personal MyChart account and connect to the health information of a patient they represent.

As a proxy, you can view upcoming appointments, request appointments, view lab results, email a doctor on the patient's behalf, view medications, request prescription refills and view health reminders.

Please note that you will need to renew your access to a minor's account when they turn 12.

## How Do I Set Up Proxy Access

- Log in to your MyChart account with your username and password
- Go to the **Profile** menu at the top of the screen and select **Personalize**
- On this screen, you can view records you currently have access to, if any
- Select Request Access to a minor's chart
- Complete all of the fields
- When finished, select Submit Request

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